





















Microsoft Word interface showing the Layout tab. The ribbon includes options for Orientation, Size, Columns, Breaks, Line Numbers, Hyphenation, Indent, Spacing, Paragraph, Position, Wrap Text, Bring Forward, Send Backward, Selection Pane, Align, Group, and Rotate. A tooltip for "Add or Remove Columns" is visible, stating: "Split your text into two or more columns. You can also choose the width and spacing of your columns, or use one of the preset formats."

The document content is displayed in three columns, separated by vertical lines. The text "Word" is in the first column, "excel" is in the second column, and "it" is in the third column. The number "1" is positioned below "Word". The document is decorated with a border of pink heart icons.

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