

Car

Bus

Motorbike

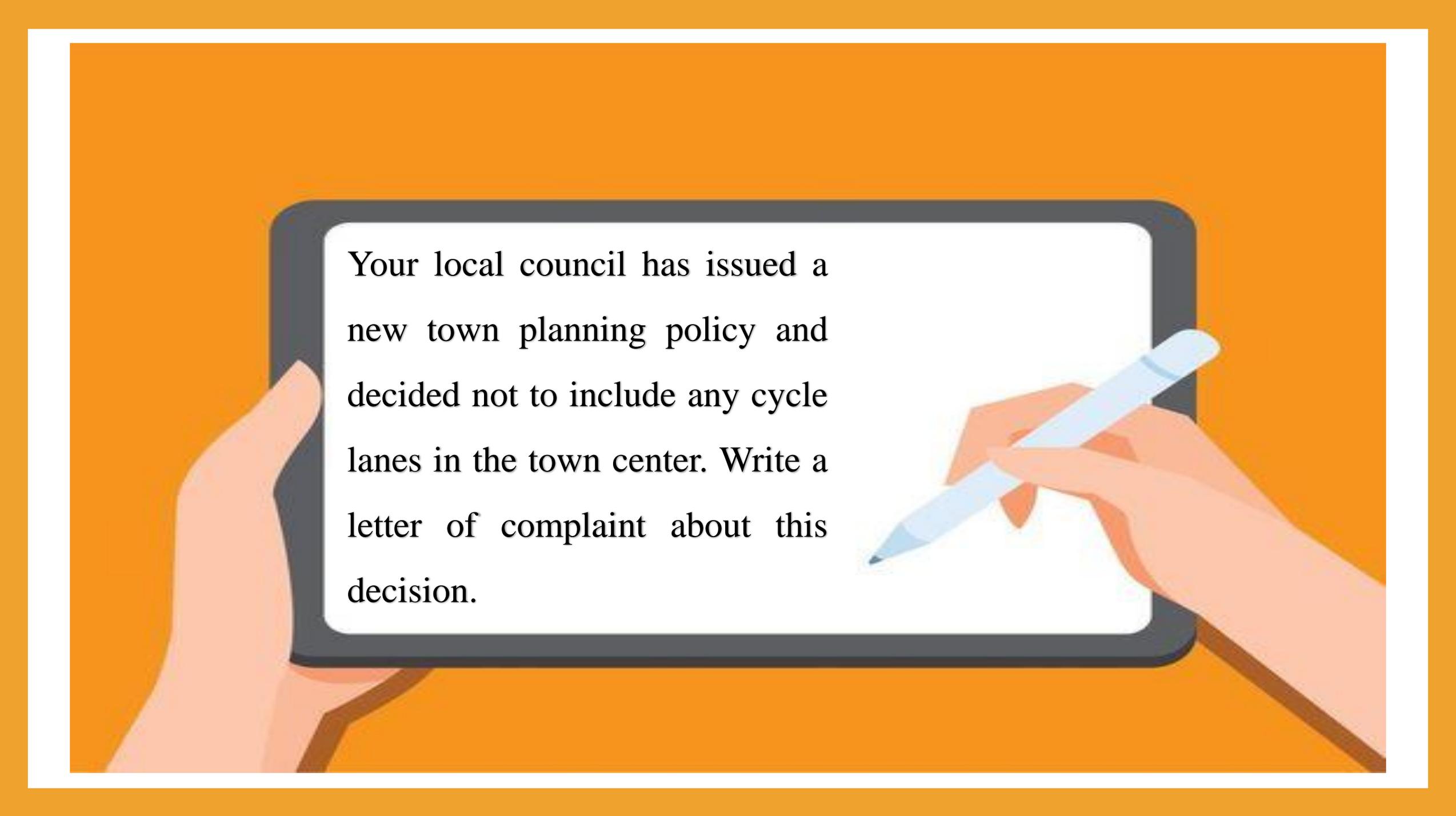


Bicycle

Tram

Electric Car



An illustration on an orange background. A hand on the left holds a dark grey tablet. The tablet's screen is white and contains black text. On the right side of the tablet, another hand holds a light blue pen, pointing towards the text. The entire scene is framed by a white border.

Your local council has issued a new town planning policy and decided not to include any cycle lanes in the town center. Write a letter of complaint about this decision.



Make sure you
use a variety
of different
structures

You can form complex
sentences by
joining two clauses
together with a
conjunction

Use different
conjunctions
depend on the
meaning.

Types of Conjunctions in English

Conjunctions

Coordinating Conjunctions

for, and, nor, but, or,
yet, so

F.A.N.B.O.Y.S.

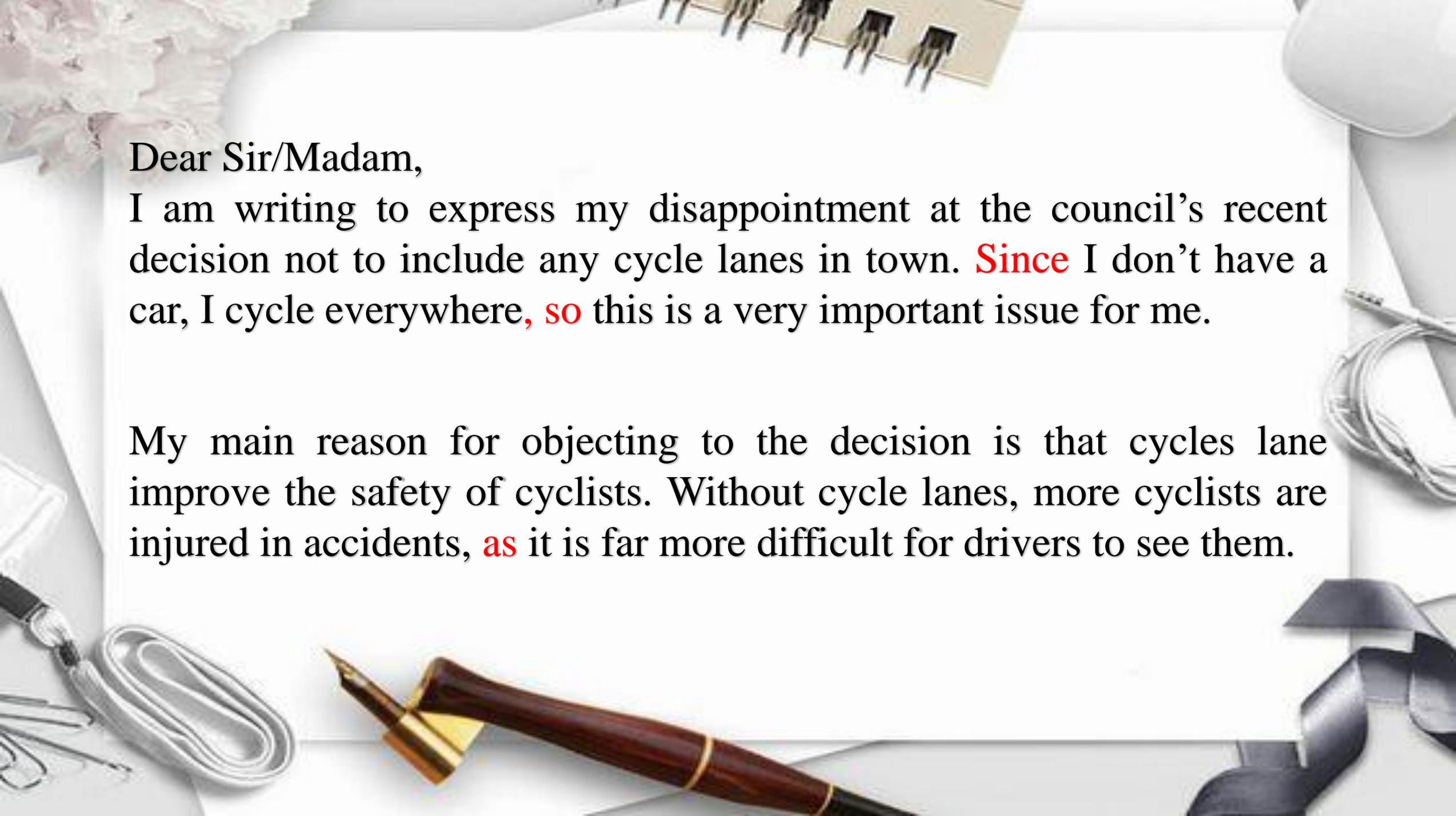


Subordinating Conjunctions

after	even though
although	every time
as	if
as far as	in order that
as if	since
as long as	so
as soon as	so that
as though	than
because	though
before	unless
even if	until
when	whenever
where	whereas
wherever	while

Correlative Conjunctions

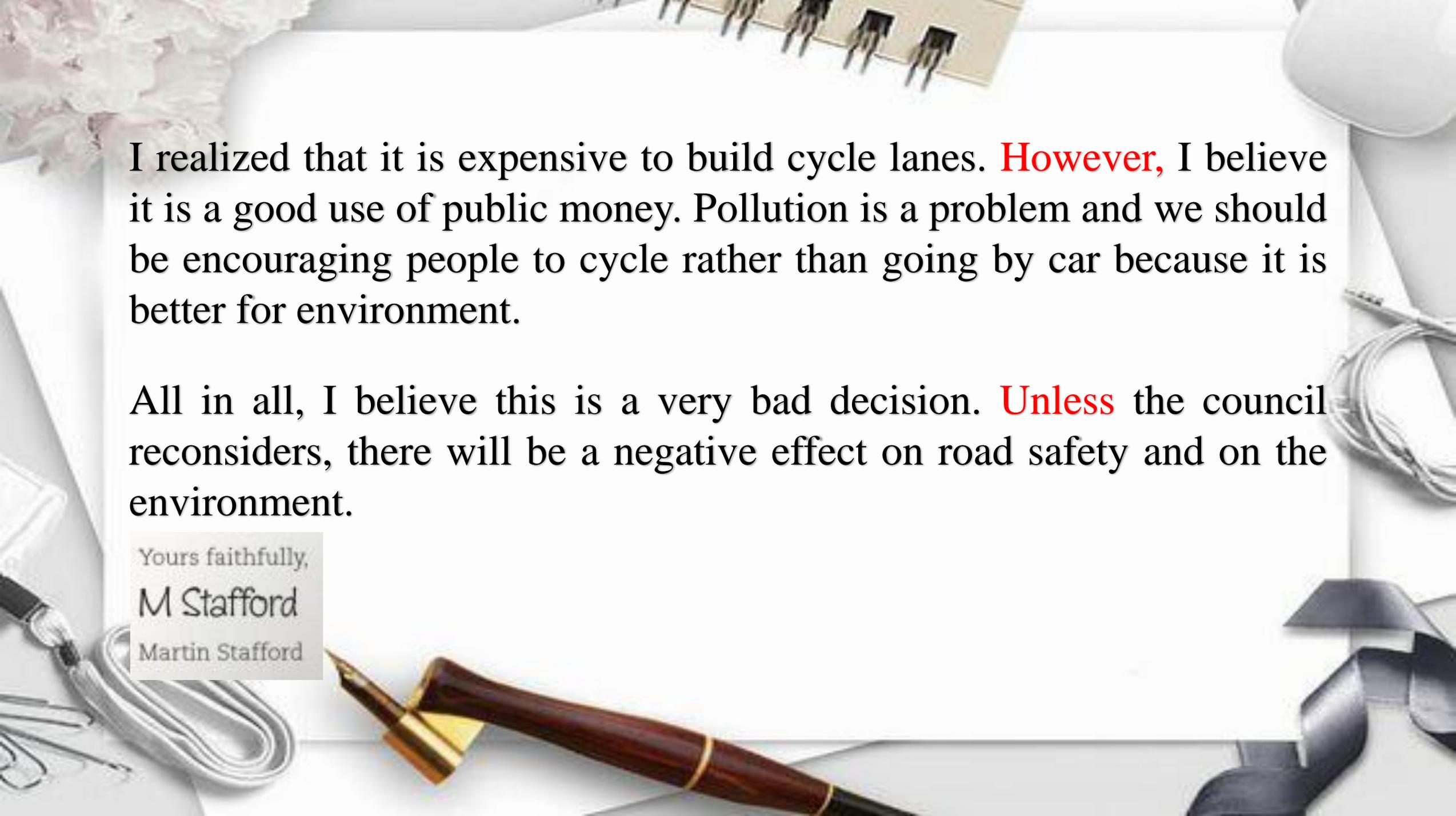
either...or
not only...but
(also)
neither...nor
both...and
whether...or
just as...so
the...the
as...as
as much...as
no sooner...
than
rather...than

A desk with a fountain pen, a pair of glasses, a white mouse, and a keyboard.

Dear Sir/Madam,

I am writing to express my disappointment at the council's recent decision not to include any cycle lanes in town. **Since** I don't have a car, I cycle everywhere, **so** this is a very important issue for me.

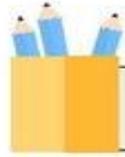
My main reason for objecting to the decision is that cycles lane improve the safety of cyclists. Without cycle lanes, more cyclists are injured in accidents, **as** it is far more difficult for drivers to see them.

A desk with a fountain pen, a pair of glasses, a mouse, and a keyboard.

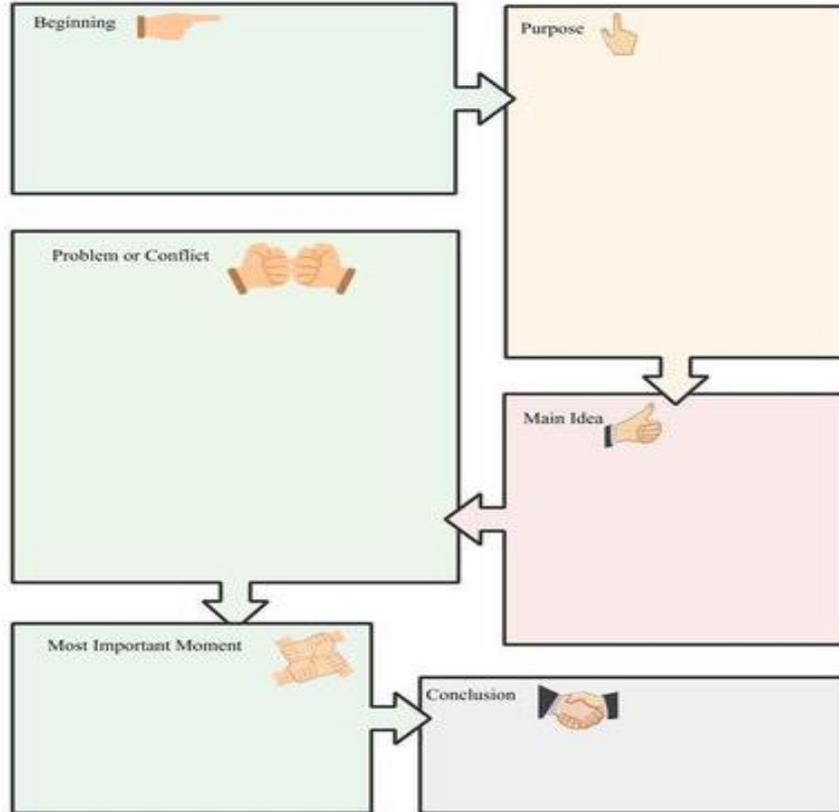
I realized that it is expensive to build cycle lanes. **However**, I believe it is a good use of public money. Pollution is a problem and we should be encouraging people to cycle rather than going by car because it is better for environment.

All in all, I believe this is a very bad decision. **Unless** the council reconsiders, there will be a negative effect on road safety and on the environment.

Yours faithfully,
M Stafford
Martin Stafford



A Map to Organization



✓ On balance , I think...

✓ Overall,..... in my opinion.....

✓ In conclusion,.....

✓ For these reasons, I strongly believe that...

✓ To sum up,.....

✓ All in all,